

Dear Parent or Guardian:

This mailing is regarding the **2021 Waconia High School Senior Portrait Yearbook Submission**.

As another school year comes to a close, the yearbook staff is already making plans for next year. The following information regarding submission of senior portraits is **very important**, so please read it carefully.

- Photographs that do not meet yearbook specifications will not be published.
- Please plan ahead. Pictures should be taken by early September to give your photographer time to prepare your student's photo for the yearbook.
- It is the responsibility of the parent/student to choose a photographer. If you are unable to get a photo taken, please contact us at whsyearbook@isd110.org. Students can also get their photo taken by Josten's on school portrait day and submit this image as their senior portrait.
- **Deadline** The deadline for submitting senior photos to the yearbook is **Friday, October 30th**. Portraits received after this date might not be published in the yearbook.
- **Photo Requirements:**
 - Upload one full color, JPEG (.jpg) file of digital photo. Do not upload PNG or TIFF files.
 - Photo quality needs to be a minimum of 300 DPI or higher for actual size of photo. This is because a higher resolution photo is important for publishing purposes.
 - The yearbook prefers a formal photo with straight-on, head and shoulder shot. Vertical portraits only.
 - We will not accept horizontal (landscape) photos.
 - No props or hands by the face in photos. No borders or special effects.
 - Simple, neutral backgrounds look best in the yearbook.

Here is the Uploading Process

- 1) Go to <https://images.jostens.com/415463780> OR follow the senior portrait upload link posted on the school website.
- 2) Login using the following information, User ID: **415463780**.
- 3) Choose the photo to be uploaded. Each student may only submit ONE photo.

- 4) Provide parent or photographer contact information (Person uploading the photo should enter his/her information)
- 5) Provide IMAGE information
- 6) Type student's first and last name. The Waconia High School yearbook policy is to print the student's name in the yearbook as it appears on Infinite Campus.
- 7) It is **extremely important you spell the student's name correctly.**
- 8) Select grade 12 from the drop down menu.
- 9) In the description field, type: senior portrait
- 10) Click the box to agree to terms and services.
- 11) Click on upload chosen images in gray.

Senior Baby Advertisement Information

The senior baby advertisement is a fundraiser for the WHS yearbook. Money generated from the fundraiser is used to purchase yearbook supplies and equipment, including cameras, lenses, and classroom materials necessary to produce a quality book.

The cost of a ¼ page advertisement is \$25. The final date to purchase an advertisement is **Friday, October 30th**, to be sure that your child's advertisement appears in the 2021 yearbook.

Steps for creating an advertisement:

1. Go to this link <https://www.jostens.com/apps/jcom/router.mvc?affiliateld=1061973> to complete your advertisement.
2. If you need to have a hard copy photo scanned, please contact us at whsyearbook@isd110.org and we can make arrangements to scan your photo.

Any questions or concerns may be submitted to whsyearbook@isd110.org.

Stay safe and healthy,
Ms. Gregor, Mrs. Kureschner and Mrs. Weinand
WHS Yearbook Advisory Staff